

The Town of Newmarket, Public Works Department
Requires a **Supervisor, Water/Wastewater**
Regular Full-Time (40 hours per week)

Under the direction of the Manager, Water/Waste Water, the Supervisor, Water/Wastewater is responsible for the delivery of activities of the Water/Wastewater Business Unit within the Public Works Services Department. This position is responsible for the infrastructure maintenance programs for the Town's water distribution, waste water and storm water collection systems; sewage pump stations and storm water retention facilities, and associated equipment inspection and maintenance.

How do I qualify?

Credentials

- Post-secondary training in civil engineering technology with registration at the technician level with OACETT or eligibility to obtain same and significant demonstrated related experience, or extensive demonstrated related experience with training in the activity of water/waste water operations and maintenance.
- Certificate to be obtained by written examination and necessary requirements in water distribution (level 2) and waste water collection (level 2) at the designated Ministry Of Environment Classification. Certification in management leadership, Health and Safety Training including confined space and traffic control.
- Basic First Aid and CPR-C, WHMIS and confined space.
- Class "D" Driver's License with "Z" air brake endorsement in good standing.
- Due to the nature of the contacts of this position a Police Vulnerable Sector Check satisfactory to the Town is required.

Knowledge/Skills Required

- Demonstrated responsible experience at a supervisory level.
- Strong customer service orientation, interpersonal, consultative, problem-solving, analytical and presentation skills.
- Strong verbal and written communication skills.
- Demonstrated knowledge of budget preparation and management.
- Proficient in the use of MS Office (e.g. Word, Excel, PowerPoint and Outlook), Watertrax, GIS and JD Edwards or related relevant software knowledge.
- Demonstrated ability to deal courteously and effectively with the public, staff, suppliers, contractors, consultants, other departments/levels of government and utilities.
- Knowledge of asset management in order to understand life expectancies of the water/waste water infrastructure which supports the town's asset management program.
- Ability to develop specifications and make recommendations on the purchase and implementation of new equipment and mechanical components.
- Progressive and practical working knowledge of municipal water distribution, waste water and storm water collection infrastructure operations and maintenance, associated materials and supplies, applicable health and safety legislation, Ministry of Transportation (MTO) traffic control regulations, all applicable Ministry of the Environment, Conservation and Parks (MECP) regulations, and Town maintenance procedures.

- Ability to operate equipment including dump trucks and front end loader, boring machine, tracing machine and a shoring box.
- Knowledge of applicable legislation, bylaws, legal proceedings and the ability to interpret legislation such as Accessibility for Ontarians with Disability Act (AODA), Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Occupational Health and Safety Act, Employment Standards Act as well as the Technical Standard Safety Authority Regulations.

Salary: \$78,862 - \$98,577/year

How do I apply?

Please apply online at www.newmarket.ca by 5:00 p.m. on **February 1, 2021** quoting the file number **21-03**.

The Town of Newmarket is committed to accommodate all applicants in accordance with the Ontario Human Rights Code for all employment activities including the recruitment process. Please no phone calls.